MATH 2984 (#90539)
Introduction to Mathematical Problem Solving: Fall 2018
Tentative Course Policy Sheet
TR, 3:30–4:45PM, McBryde 230

Instructor  Lizette Zietsman
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Office hours
Tuesday  9:30–10:30 (McBryde 426)
Thursday 10:30–11:30 (McBryde 426)

You are invited to e-mail the instructor to schedule an appointment if regular times are not sufficient.

E-mail correspondence  List your name and course number (MATH 2984) in all e-mail correspondence. Please do not email via Canvas.

Textbook and resources  There is not a prescribed text for this course. Insight Through Computing, van Loan and Fan, will be a useful resource. This text is available from the Virginia Tech Library as an eBook. The authors have made additional materials available at http://www.cs.cornell.edu/insight/.

There are excellent tutorials on the MathWorks website.

Software  MATLAB will be used in this course. Engineering students will have MATLAB in their software bundle. All other majors need to purchase MATLAB from The Software Distribution Office that is located in 3240 Torgersen Hall. For more information see https://itpals.vt.edu/index/softwarelicensingcenter/studentsoftware/studentswproductlist/matlab.html
The estimated cost is $27 + tax and this MATLAB license will be valid for as long as you are enrolled at Virginia Tech. This license also includes annual updates.

Course Resources  All course related material and announcements will be posted on the MATH 2984 – 90539 Canvas site. Check this site regularly for announcements and materials.

Homework  Regular homework assignments will be given. No late assignments will be accepted. The objective of the homework problems is to practice and/or familiarize yourself with a new technique or concept.

Quizzes  The instructor will announce, and post on the course website, the content that the quiz will cover. There will be no make-up quizzes.

Graded work  It is your responsibility to keep copies of all graded work handed back to you. 

Exams  There will be two in-class exams.

Determination of Final Grade  The two in-class exams contribute 40% towards the final grade. Quizzes, graded homework, class participation, and projects count 60%. A final grade of 94% and higher will guarantee an A.

Academic Integrity  The Undergraduate Honor Code pledge that each member of the university community agrees to abide by states: “As a Hokie, I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.” Students enrolled in this course are responsible for abiding by the Honor Code. A student who has doubts about how the Honor Code applies to any assignment is responsible for obtaining specific guidance from the course
instructor before submitting the assignment for evaluation. Ignorance of the rules does not exclude any member of the University community from the requirements and expectations of the Honor Code. For additional information about the Honor Code, please visit: http://www.honorsystem.vt.edu.

The Virginia Tech honor code pledge for assignments is as follows: “I have neither given nor received unauthorized assistance on this assignment”. This pledge must be written out on all graded assignments at the university and signed by the student as an unambiguous acknowledgment that the student has, on the assignment in question, abided by the obligation that the Honor Code entails. In the absence of a written honor pledge, the Honor Code still applies to an assignment.

For graded homework assignments, you may discuss solutions with other students, but each student must do individual, independent write-ups to turn in. Direct copying of solutions or parts of solutions from any source is a violation of the honor code, as is sharing your solutions with others.

Notes, assignments, quizzes, tests, exams, solutions, and other materials distributed to or generated in this class are intended for use only by students enrolled in MATH 2984 #90538 this semester. Without the teacher’s written permission, no one may show, give, or otherwise make such class materials available to anyone not enrolled in MATH 2984 #90538 this semester. Prohibited activities include, but are not limited to, uploading a test, uploading solutions to problems, and submitting such class materials for online posting. The prohibition on sharing solutions applies to all solutions, regardless of who wrote the solutions.

**General Course Policies**

1. Class will start on time at 3:30 PM, no tardiness will be accepted.

2. You need permission from the instructor to use an electronic device such as an iPad, laptop tablet, laptop computer etc. during class unless it is part of the class activity.

3. Students may not record (audio or video) in this class except in accordance with Services for Students with Disabilities accommodations. Any recordings made in connection with a disability accommodation are for the student’s personal academic use only and may not be distributed in any manner to any other individual.

4. No calculators, cell phones or other electronic devices will be allowed on your person during quizzes or exams.

5. Be respectful of yourself, and others in the course.

6. Let the instructor know as soon as possible if you have a disability which requires additional accommodation.

7. Do not hesitate to ask if you have any questions