Math 2534 – Fall 2012 Information and Course Policy
CRN: 94294 MW at 2:30pm in room 118C Surge Bld.
Instructor: Margaret McQuain
Office: McBryde 543
Phone: 231-8277
e-mail: mcquain@math.vt.edu
Office Hours: To be announced
Tutoring: Free tutoring is available at the Emporium
http://www.emporium.vt.edu/emporium/courseinfo.html
Paid tutoring in the math department http://www.math.vt.edu/people/schmalej/tutors/home.php

Final Exam: Dec. 17 in Surge 118C at 10:05am. (No one is excused from the Final Exam)
Text: Discrete Mathematics with Applications by Susanna Epps (4th ed)
I do not use Scholar: All information that you need for this class is on my Web page:
www.math.vt.edu/people/mcquain

Since we only meet twice a week as a class, check daily the Class Information Page for updates

Homework and quizzes: The Assignment sheet will be completely covered but the order may be changed. The student is expected to prepare for class by reading the material. The Instructor will assume that you are reading the material in the book and will often refer to concepts and examples in the sections that have been discussed or is currently being discussed. There will also be informal class work, homework and random quizzes to help you better understands the concepts under discussion. You will be able to drop a total of two grades from homework, class work and quizzes. Missed work can only be made up with my permission and never after graded work has been handed back. Try to make arrangements ahead of time.

Exams: There will be at least two in class tests (hopefully three) and a Final Exam. No make up test will be given unless I feel that your circumstances warrant reconsideration on my part. The Final Exam grade may replace a missing test grade or one test grade that is lower than the final exam grade.

<table>
<thead>
<tr>
<th>Grading</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Homework and Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Tests</td>
<td>60%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
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<tr>
<td>Total</td>
<td>100%</td>
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Final grades will be set according to the usual 10-point scale; i.e. 90% guarantees at least an A-, 80% at least a B- etc.

Attendance: Attendance will be taken each class period. It is your complete responsibility to know what goes on in class whether you are there or not. It is a well-known fact that in a university course, poor attendance and poor grades are closely related. If you miss a class, it is equivalent to missing a week in high school. If you miss a class, all your classes can suffer as you try to make up lost time in the missed class.

Honor Policy: I will assume that you have read the Va Tech Honor policy and I expect you to abide by this policy. There will a lot of collaborative work in the class. Each of you must insure that each member of your group full fills his /her responsibilities to the group and to themselves as students. I feel that discussing math problems can be helpful to many students. I recommend study groups. If someone helps you as an individual on a problem to be turned in, then you must try that problem completely on your own before you turn it in as your own work. I consider work turned in to me to be graded to be implicitly pledged to that effect. It is obvious to your instructor whether you are doing your own work or not. It will show on the test at any rate. It is a waste of precious time for all of us if you do not do your own work. Do not put yourself, your instructor and your parents in the position of having to deal with the honor court and the consequences.