Homework
There will be a graded homework assignment in each week. Homework will generally be collected at the beginning of class and will not be accepted if you turn it in after it has been collected.

WebAssign Quizzes
There will be twice a week online quizzes. You will have two attempts at each quiz, and the higher of your two attempts at each numbered question will be used. I will drop your lowest four quiz grades.

Exams
There will be four common time exams and a common time final exam. The locations for the exams will be announced on the Math 1225 web page. Typically, they will not be the same as your lecture class. If it is to your benefit, your grade on the free response section of the final exam will replace your lowest test grade. You must take tests on the specified date. If you have a verified conflict with the time scheduled for an exam, an alternative starting time for the exam on the same evening will be provided. Usually, makeup exams will not be given. If a student misses an exam for reasons that are serious, unavoidable, and beyond the student’s control, the situation will be handled on an individual basis. When possible, the student should notify the instructor before missing the work. The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules, conflicts with classes and exams at other colleges, and travel plans.

Exam Dates

<table>
<thead>
<tr>
<th>Test</th>
<th>Test Date</th>
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<tbody>
<tr>
<td>Test 1</td>
<td>September 16, 7-8 pm</td>
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<tr>
<td>Test 2</td>
<td>October 14, 7-8 pm</td>
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<tr>
<td>Test 3</td>
<td>November 4, 7-8 pm</td>
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<tr>
<td>Test 4</td>
<td>December 2, 7-8 pm</td>
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<tr>
<td>Final Exam</td>
<td>December 11, 4:25-6:25 pm</td>
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</tbody>
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Grading

- WebAssign Quizzes: 12%
- Homework: 20%
- Midterm Exams: 48% (12% each)
- Final Exam: 20%

A 90% will guarantee an A-, 80% a B-, 70% a C-, 60% a D-.

Specific grading disputes should be brought to my attention within one week of return of the assignment. Appeals outside of this timeframe will not be considered.

Math Emporium & Tutoring: The staff in the tutoring lab at the Math Emporium will be able to assist you with your questions. Since this course is not an Emporium course, it is not appropriate to approach the floor staff in the general area with your questions about Math 1225. The tutoring lab is open 4:30pm to 9:30pm Sunday through Thursday. Also, you may hire a private tutor by sending an email to math_tutors-g@vt.edu indicating your specific needs.

Attendance

Class attendance will be taken daily and kept for Mathematics Department records. Students are responsible for course materials and announcements covered in class.

Web Information:

You can find the course contract and other important materials to this course on our class Scholar site. You are responsible for knowing any information that is posted on the Scholar page. Also, notices and updates about this class will be sent to your official Virginia Tech email account. You are responsible for checking this account daily.

Honor System

All assignments, tests, and quizzes submitted will be considered graded work and must be completed on an individual basis. Homework may be discussed with other students as well as with the instructor. However, in writing up an assignment to be handed in, each student works alone (without other students or other students papers) and certifies that what is written accurately represents the students own understanding of the material expressed in the students own words. In working, or in preparing to work, homework problems, students may not consult partial or complete solutions of the problems that have been prepared by anyone else. The prohibited solutions include, but are not limited to, solutions by current or former teachers or students at VT or elsewhere, whether these solutions are posted on the web or available from other sources. The honor code applies to all graded work in this course. If you have any questions about how the honor code applies to a particular situation, it is your responsibility to ask.
**Disability Statement**
If you need adaptations or accommodations because of a documented disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible.

**Classroom Courtesy:** You and your classmates are entitled to learn in an atmosphere of mutual respect, and freedom from distractions and disturbances. Students are expected to arrive on time and stay until class is dismissed. If you know ahead of time that you will be late or must leave early, please let me know in advance, sit as near the exit as possible, and enter or leave quietly. Talking to classmates during class, aside from group assignments, is disruptive to those around you and will not be tolerated. Laptops used as a tablet PC are permitted provided they are used in the flat, tablet position. Open laptops are not allowed. Cell phones must be silent or turned off. That goes for anything else electronic that makes noise.