Math 1225 – Class Policy and Information  Fall  2015

Prerequisites: You must have **one** of the following:

1) A grade of B or better in either Math 1014/1025/1536
2) Two units of high school algebra , one unit of geometry, 1/2 unit each of trigonometry and pre-calculus
   AND placement by the Mathematics Department
3) A passing grade in the Calculus Readiness Exam

CRN  84473   9:05 a.m.  on MWF  in Randolph 222  and at 9:30am on T in Rand 208
CRN  89090    11:15 a.m.  on MWF  in McBryde 232 and at 11:00am on T in  Rand 120

**Instructor**: Margaret McQuain  **Office**: McBryde  543  **Office Phone**: 231-8277
**e-mail**: mcquain@math.vt.edu  **Instructor’s web page**: http://www.math.vt.edu/people/mcquain

**Main Departmental Class Page for 1225**: http://www.math.vt.edu/courses/math1225

**Office Hours**: to be announced

**Tutoring**: Free tutoring is available at the Emporium http://www.emporium.vt.edu/emporium/courseinfo.html
Paid tutoring in the math department http://www.math.vt.edu/people/schmalej/tutors/home.php

**Text**:  Calculus: Early Transcendentals (8th ed.) by Stewart  (Hard copy or E-book)

**Special Arrangements and Accommodations**:  If you have a documented disability, medical emergency information or special needs in order to evacuate the building in an emergency, please see me as soon as possible

**Posting Site**:  . All information and homework sheets will be found on my personal homepage.
http://www.math.vt.edu/people/mcquain  (Please check my “Class Information” page daily)

**Attendance**: You will meet four 50-min. lecture sessions in a class room. You are responsible for missed classes and announcements. Be sure to check your e-mail and the Class Information sites daily. Attendance will be taken and will count 2% of your total grade. Studies show that poor attendance often indicates poor grades.

**Homework & Quizzes/Class work/WebAssign Problems/ Mathlab**: Each student is expected to follow up each class lecture by reading the assignment and completing the assigned exercises. You will have homework to do by-hand, using calculator as needed for computation. **In the homework, all questions must be answered in complete sentence form. Work handed in must be neat and readable. Be sure to show all work to get full credit.** The homework grade is determined from the following: pop quizzes, announced quizzes, in class work and take homework based on the problems from the assignment sheet. No late work will be accepted without my consent and not after graded work has been handed back. Information about WebAssign will be found at http://www.math.vt.edu/courses/math1225 .

**Testing**: There will be four tests given. All sections will take these tests at the same time. This information can be found at http://www.math.vt.edu/courses/math1225 . Tests will be Sept. 16, Oct. 14, Nov. 4 and Dec. 2 at 7-8 p.m. Test rooms to be announced.

**Final Exam**: Your final exam is Common Time on **Dec 11 @ 4:25pm – 6:25pm**. Exam rooms will be announced later. **No one is excused from the final exam. Make your travel arrangements accordingly.** Conflicts are discussed below.
Specific testing information: There will be four common time tests and a common time final exam. The locations for the exams will be announced on the Math 1225 web page. Typically, they will not be the same as your lecture class. If it is to your benefit, your grade on of the final exam will replace your lowest test grade.

You must take tests on the specified date. If you have a verified conflict with the time scheduled for an exam, an alternative starting time for the exam on the same evening will be provided. Usually, makeup exams will not be given. If a student misses an exam for reasons that are serious, unavoidable, and beyond the student's control, the situation will be handled on an individual basis. When possible, the student should notify the instructor before missing the work.

The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules, conflicts with classes and exams at other colleges, and travel plans.

GRADING SCALE:
Final grades will be based on a 10 point scale with + or – grades assigned at your instructor’s discretion. A 90% will guarantee an A -, 80% will guarantee a B -, 70% will guarantee a C -, and 60% will guarantee a D -.

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>WebAssign (12%)</td>
<td>32%</td>
</tr>
<tr>
<td>Class work, Matlab, quizzes (18%), and attendance (2%)</td>
<td>48%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
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Grade Appeal: You have one week after work is returned to appeal your grade. No appeal will be considered after this time allotment.

Honor Policy: All assignments, tests, and quizzes submitted will be considered graded work and must be completed on an individual basis. Homework may be discussed with other students as well as with the instructor. However, in writing up an assignment to be handed in, each student works alone (without other students or other students’ papers) and certifies that what is written accurately represents the student’s own understanding of the material expressed in the student’s own words. In working, or in preparing to work, homework problems, students may not consult partial or complete solutions of the problems that have been prepared by anyone else. The prohibited solutions include, but are not limited to, solutions by current or former teachers or students at VT or elsewhere, whether these solutions are posted on the web or available from other sources. The honor code applies to all graded work in this course. If you have any questions about how the honor code applies to a particular situation, it is your responsibility to ask.

From the Math Department: If you are not on the class roll that comes out after the last "add" date (about the fifth day of class), you should immediately check your schedule at a terminal or at the registrar’s office and start attending the proper section. For no foreseeable reason (computer and registrar personnel mistakes included) will you be allowed to stay in the wrong section or to drop the section for which you are actually enrolled. You will not be placed on the roll for any section just because you have been attending that section.