Policy Sheet
Math 2204-88327 – Multivariable Calculus – Fall 2015
5:00pm–6:15pm T Th in WLH 320

Instructor
Michael Heitzman
Email: heitzman@math.vt.edu (write Math 2204 in subject line)
Office: MCB 451
Office Hours: M T Th 10am-11am; or by appointment

Materials
See the Math 2204 Course Website for more info on textbook options.
WebAssign Access Code (click here for more info)

Prerequisites
The prerequisite for this class is Math 1226.
If you have credit for Math 1224 or Math 1206, you should take Math 2224, NOT Math 2204.

Websites and Links
- 2204 Course Website: [www.math.vt.edu/courses/math2204](http://www.math.vt.edu/courses/math2204)
- Scholar: [https://scholar.vt.edu](https://scholar.vt.edu)
- My Faculty Profile: [http://www.math.vt.edu/people.php?type=Faculty&pid=heitzman](http://www.math.vt.edu/people.php?type=Faculty&pid=heitzman)
- WebAssign Login: [https://www.webassign.net/login.html](https://www.webassign.net/login.html)

Course Content
Math 2204 is an introduction to vector geometry, and differentiation and integration in multiple dimensions. The [Syllabus](http://www.math.vt.edu/courses/math2204/2204syllabus.pdf) contains a detailed listing of the covered material.

Grading
- Three Midterm Exams: 20% each (60% total)
- Final Exam: 20%
- Homework: 20% (includes WebAssign and Written Homework)

A 90% will guarantee at least an A-, 80% a B-, 70% a C-, 60% a D-.

Final Exam: Monday, December 16, 7:00–9:00pm
The final exam is cumulative. No calculators are allowed. The first half of the final exam will be a multiple choice exam which is common to all sections of the course. The second half is written and specific to our section. The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules and with classes and exams at other colleges.

Midterm Exams
Three midterm exams will be given during class, on dates soon to be announced. Students are expected to take all exams on the dates announced; exams missed due to extenuating circumstances will be handled at my discretion. No calculators are allowed on any exams.

Written Homework
Written Homework assignments and due dates will be posted on Scholar. A list of homework problems for the sections that we will cover can be found on the Syllabus. Only selected problems will be graded. These will not be known in advance, so students should work all the problems on the list.
**WebAssign**
WebAssign assignment due dates will be posted on Scholar. On each WebAssign assignment, you will be allowed three submissions for each free response question and two submissions for each multiple-choice question. The sum of your highest per question scores will determine the grade on that WebAssign assignment.

If you have not used WebAssign before there will be a learning curve. To help learn how to use the system there is a graded “Getting Started with WebAssign” assignment that is due Friday Aug. 28. For this assignment only you will be allowed 100 submissions per question.

**Attendance**
Class attendance will be taken daily and kept for Mathematics Department records. Students are responsible for course materials and announcements covered in class.

**Honor System**
The Virginia Tech Honor System will be strictly enforced. Exams must be solely the individuals work. You can discuss the homework problems with others; however, your solutions and answers should be a product of your own understanding of the problems. You should not hand in solutions copied from other students or any other sources.

**Tutoring**
In addition to help during office hours, free tutoring is available in the Tutoring Lab at the Math Emporium from 4:30pm to 9:30pm Sunday through Thursday.

If you would like to send a request for a private tutor to the entire list of available math tutors, please send an email to math.tutors-vt.edu with your contact information and request. Please indicate the course in the subject line of your email. Interested tutors will respond directly to you.

**Grading Disputes**
Grading disputes – points totaled incorrectly, partial credit appeals, missing grades on Scholar, etc – should be brought to my attention within 1 week of return of the assignment.

**Disabilities**
If you need adaptations or accommodations because of a documented disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evaluated, please make an appointment to see me in my office.

**Official Enrollment**
If you are not on the official class roll, then you are not in the class. It is your responsibility to ensure that you are properly enrolled in the class section that you attend. Simply attending a section will not entitle you to be placed on its roll.