Course Policy Sheet
Math 1225-84462 – Calculus I – Fall 2015
MWF 12:20-1:10pm in WHIT 277, Th 12:30-1:20pm in MCB 209

Instructor
Michael Heitzman
Email: heitzman@math.vt.edu (write Math 1225 in the subject line)
Office: MCB 451
Office Hours: M T Th 10am-11am; or by appointment

Course Materials
WebAssign Access Code (click here for more info)
access to MATLAB (click here for more info)

Prerequisites
To enroll in 1225 you must have one of the following:

1. A grade of B or better in Math 1014, 1015, 1016, 1025, or 1536.
2. Two units of high school algebra, one unit of geometry, 1/2 unit each of trigonometry and precalculus, and placement by the Mathematics Department.
3. A passing grade on the Calculus Readiness Exam.

Websites and Links
• 1225 Course Website: www.math.vt.edu/courses/math1225
• Scholar: https://scholar.vt.edu
• My Faculty Profile: http://www.math.vt.edu/people.php?type=Faculty&pid=heitzman
• Syllabus (homework problem list): http://www.math.vt.edu/courses/math1225/pages/1225_syllabus_F15.pdf
• WebAssign Log in: https://www.webassign.net/login.html

Course Content
The main topics covered are limits, continuity, differentiation, and integration. The Syllabus contains a detailed listing of the covered material.

Grading
• Four Midterm Exams: 12% each (48% total)
• Final Exam: 20%
• WebAssign: 12%
• Written Assignments: 20%

A 90% will guarantee at least an A-, 80% a B-, 70% a C-, 60% a D-.

Exam Dates
Midterm exams: Wednesdays, September 16, October 14, November 4, December 2, 7–8pm.
Final exam: Friday, December 11, 4:25–6:25pm.

Communication
It is your responsibility to regularly check your Virginia Tech student email, the Scholar site for this class, and the WebAssign site for this class. You are also responsible for any announcements made in class.
Exam Policy
There will be four common time exams and a common time final exam. The locations for the exams will be announced on the Math 1225 web page. Typically, they will not be the same as your lecture class. If it is to your benefit, your grade on the free response section of the final exam will replace your lowest test grade.

You must take tests on the specified date. If you have a verified conflict with the time scheduled for an exam, an alternative starting time for the exam on the same evening will be provided. Usually, makeup exams will not be given. If a student misses an exam for reasons that are serious, unavoidable, and beyond the student’s control, the situation will be handled on an individual basis. When possible, the student should notify the instructor before missing the work.

The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules, conflicts with classes and exams at other colleges, and travel plans.

Written Homework
Written homework assignments and due dates will be posted on Scholar. A list of homework problems for the sections that we will cover can be found on the Syllabus.

Attendance
Class attendance will be taken daily and kept for Mathematics Department records. Students are responsible for course materials and announcements covered in class.

Honor Policy
All assignments, tests, and quizzes submitted will be considered graded work and must be completed on an individual basis. Homework may be discussed with other students as well as with the instructor. However, in writing up an assignment to be handed in, each student works alone (without other students or other students papers) and certifies that what is written accurately represents the students own understanding of the material expressed in the students own words. In working, or in preparing to work, homework problems, students may not consult partial or complete solutions of the problems that have been prepared by anyone else. The prohibited solutions include, but are not limited to, solutions by current or former teachers or students at VT or elsewhere, whether these solutions are posted on the web or available from other sources. The honor code applies to all graded work in this course. If you have any questions about how the honor code applies to a particular situation, it is your responsibility to ask.

Math Emporium and Tutoring
The Virginia Tech Department of Mathematics has a tutoring lab available to Math 1225 students. The tutoring lab is located in the Math Emporium (to the right of the check-in desk and about halfway to the back) and is open from 4:30 PM - 9:30 PM Sundays through Thursdays. When you enter the Math Emporium tell the check-in staff member that you want to go to the Tutoring Lab. Do not sign up for a computer. There is no charge for tutoring in the Mathematics Department Tutoring Lab.

If you would like to send a request for a private tutor to the entire list of available math tutors, please send an email to math_tutors-gvt.ed with your contact information and request. Please indicate the course in the subject line of your email. Interested tutors will respond directly to you.

Grading Disputes
Grading disputes – points totaled incorrectly, partial credit appeals, missing grades, etc – should be brought to my attention within 1 week of return of the assignment or exam.

Disabilities
If you need adaptations or accommodations because of a documented disability, please let me know as soon as possible.