MATH 4445 Summer I 2015 CRN 61061 Course Policy

May 26, 2015

General Information

Important Names and Times

- **Course:** MATH 4445, CRN 61061
- **Time & Location:** Randolph 208, 11:00 AM - 12:15 PM, Monday-Friday
- **Instructor:** David Wells, drwells@vt.edu
- **Office Hours:** My office is 465 G McBryde. My office hours are 10:00-10:50 AM every day. This is subject to change. I am also available by appointment.
- **Course Materials:** Our textbook is *Numerical Analysis* by Burden & Faires, 9th edition.

Communication

I will periodically send out information through Scholar announcements. You are required to check Scholar regularly for any class information sent this way. The best way to contact me is by email or in person.

Prerequisites

The prerequisite classes for this course are MATH 2214 and either MATH 2224 or MATH 2204. Programming experience and knowledge of linear algebra are recommended.

Grading

Please address all concerns about grading promptly. I will not consider requests submitted any later than one week after the assignment is returned.

Attendance

In accordance with departmental policy, I will take attendance each class period. Students are responsible for all course materials and announcements covered in class and posted on the course Scholar site.

Enrollment Policy

If you are not on the official class roll then you are not in the class. It is your responsibility to ensure proper enrollment in the class section you attend. For no foreseeable reason will you be allowed to stay in the wrong section. Your work will not be graded if you are not on the class roll. Simply attending a section will not entitle you to be placed on its roll.
Assignments & Grading

Homework
I will assign homework throughout the semester. Homework assignments will be posted on the course Scholar page. Homework is due by the beginning of class unless otherwise specified. I will not accept late submissions, but I will drop your two lowest homework scores. I will always accept homework early. You are permitted to work on the homework sets with other students, but you must submit your own, original work for grading.

Projects
I plan on giving two large projects in this class. The final project will require a short in-class presentation.

Exams
The following text is the official Math 4445 test policy:

You must take tests on the specified date. In general, makeup exams will not be given. If a student misses an exam for reasons that are serious, unavoidable, and beyond the student’s control, the situation will be handled on an individual basis. If it is to your benefit, your grade on the final exam will replace your lowest test grade.

The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules, conflicts with classes and exams at other colleges, and travel plans.

I will give two in-class exams and one final exam.

Grading Percentage Summary

- **Exams**: 40% (two exams weighted equally)
- **Final Exam**: 20%
- **Homework**: 25%
- **Projects**: 15%

Final Grades
Final percentages of 90, 80, 70, and 60 will guarantee final grades of at least A-, B-, C-, and D- respectively.

Special Accommodations & Class Conduct

Special Accommodations
If you need adaptations or accommodations because of a documented disability, have emergency medical information to share with me, or need special arrangements in case the building must be evacuated, then please talk with me as soon as possible.
Class Conduct

You and your classmates are entitled to learn in an atmosphere of mutual respect and freedom from distractions and disturbances. The following guidelines are in effect for this class: students are expected to arrive on time and stay until the class is dismissed. If you know ahead of time that you will be late or leave early, then you should let me know in advance, sit near the exit, and leave quietly.

Talking to classmates (apart from group assignments) is disruptive to the class as a whole. Reading magazines, newspapers, or books while in class is inappropriate. Cell phones must be turned off or silenced (not set to vibrate) before entering the classroom. You should be respectful of other students when they ask questions; if one student has a question, then typically many other students silently have the same question.

Honor Code

All students must abide by the Virginia Tech honor code for all graded work. The following Honor System statement applies to 4445:

The Virginia Tech Honor Code applies to all graded work in this course. You are responsible for understanding and adhering to the Honor Code. All assignments, tests, and quizzes submitted will be considered graded work and must be completed on an individual basis. Assignments may be completed in collaboration with others, but the final write-up must be done individually. Copying solutions or parts of solutions from any source is a violation of the honor code, as is sharing your solutions with others. Specifically, this policy prohibits the revising, rephrasing, or inclusion of work from any source prepared by anyone other than yourself. If you have any questions about how the honor code applies to a particular situation, it is your responsibility to ask.