COURSE POLICY
MATH 1205 - Calculus – Fall 2013
CRN 94362, 9:05am – 9:55am MWF, 232 Smyth Hall

Instructor
Boris Kramer
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Office: 466B McBryde Hall
Phone: (540) 231-7081
Office Hours: Tue 10:30 – 12:30, Thu 9:00-10:30AM.

- In addition to help during office hours, free tutoring is available in the Math Tutoring Lab at the Math Emporium from 4:30 pm to 9:30 pm on Sunday through Thursday and Friday 10 - 1pm. Also, you may hire a private tutor by sending an email to MATH_TUTORS@listserv.vt.edu indicating your specific needs.

Text

Prerequisites
You must have one of the following:
- A grade of B or better in Math 1015, 1016, or 1536
- Two units of high school algebra, one unit of geometry, 1/2 unit each of trigonometry and pre-calculus AND placement by the Mathematics Department
- A passing grade in the Calculus Readiness Exam.

Web Information
- Scholar: The course contract, syllabus, and other materials essential to this course can be found on our class Scholar site.
- Course Website: www.math.vt.edu/courses/math1205
  This website will be updated weekly. Please check for information.

Grading
Your final grade in the course is based on the following work:

<table>
<thead>
<tr>
<th>Work</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Online Quizzes</td>
<td>15%</td>
</tr>
<tr>
<td>Assignments (HW/In-class quizzes)</td>
<td>20%</td>
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<tr>
<td>Exams (3)</td>
<td>45% (15% each)</td>
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<tr>
<td>Final Exam</td>
<td>20%</td>
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A 90% will guarantee an A-, 80% a B-, 70% a C-, 60% a D-. Plus and minus grades will be assigned at the instructor’s discretion.
Grading Appeals

Specific grading disputes (points totaled incorrectly, partial credit appeals, missing assignments on Scholar, etc.) should be brought to my attention within 1 week of return of the assignment. Appeals outside of this timeframe will not be considered.

Online Quizzes

There will be 11 online quizzes. Each quiz contains 6 questions with the exception of Quiz 1, which contains 12 questions. Quiz 1 is a Trigonometry and Pre-Calculus review quiz and does not cover any material to be covered in class. Students are expected to have learned the material on Quiz 1 prior to taking Math 1205. These quizzes must be completed by midnight (23.59PM) of the day they are due. They can be accessed through the course homepage. The use of calculators is permitted.

Homework and In-Class Quizzes

There will be at least one assignment due in class each week, either in the form of homework or an in-class quiz. You are encouraged to work together on homework assignments, however your final write-up must be done independently. The Virginia Tech Honor Code applies to all assignments. Homework has to be turned in paper form, handwritten. No late assignments will be accepted and there will be no makeup quizzes. To account for this, your two lowest assignment scores will be dropped.

Common-time Exams

There will be 3 common-time exams and a common-time final exam. The use of calculators is not permitted on these exams. The locations for the exams will be announced on the Math 1205 webpage. Typically, they will not be the same as our lecture class.

You must take tests on the specified date. If you have a verified conflict with the time scheduled for an exam, an alternative starting time for the exam on the same evening will be provided. In general, makeup exams will not be given. If a student misses an exam for reasons that are serious, unavoidable, and beyond the student’s control, the situation will be handled on an individual basis. If it is to your benefit, your grade on the final exam will replace your lowest test grade.

The final exam is a required class meeting that will not be rescheduled for discretionary reasons, including conflicts with work schedules and with classes and exams at other colleges.

Test 1 - September 25, 7 – 8 pm
Test 2 - October 30, 7 – 8 pm
Test 3 - December 4, 7 – 8 pm
Final Exam - December 17, 1:05 - 3:05 pm
Classroom Courtesy

You and your classmates are entitled to learn in an atmosphere of mutual respect, and freedom from distractions and disturbances. The following guidelines are in effect for this class:

- Students are expected to arrive on time and stay until class is dismissed.
- If you know ahead of time that you will be late or must leave early, please let me know in advance, sit as near the exit as possible, and enter or leave quietly.
- Talking to classmates during class, aside from group assignments, is disruptive to those around you and will not be tolerated. If you engage in such behavior, I can and may ask you to leave.
- Laptops used as a tablet PC are permitted provided they are used in the flat, tablet position. Open laptops are not allowed.
- Cell phones must be silent or turned off. That goes for anything else electronic that makes noise.

Attendance

Class attendance will be taken daily and kept for Mathematics Department records. If you miss class for any reason, it is your responsibility to get the notes from a classmate and review them carefully, as well as reading the relevant pages in the textbook.

Honor System

The Virginia Tech Honor System will be strictly enforced. Tests (including the final exam) and quizzes must be solely the individual’s work. Homework, however, may be completed in collaboration with others but should be written up on an individual basis. It is your responsibility to seek clarification if there is any question about how the Honor Code applies to a given assignment.

Disability Statement

If you need adaptations or accommodations because of a documented disability, if you have emergency medical information to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible.

Caution

If you are not on the class roll that comes out after the last “add” date, you are not in the class. It is your responsibility to make sure you are attending the proper section. For no foreseeable reason (computer and/or registrar personnel mistakes included) will you be allowed to stay in the wrong section. Your work will not be graded. Simply attending a section will NOT entitle you to be placed on its roll.
Important Dates

Last Day to Add Classes – August 30
Last Day to Drop Classes (without grade penalty) – October 4
Fall Break – October 18
Thanksgiving Break - November 23-December 1
Last Day to Resign (without grade penalty) - October 21
Last Day to Apply for Course Withdrawal - December 6
Last Day of Classes - December 11

Office Hours

You will find that I am more than happy to answer questions about assigned problems during office hours, however my office is not the place to actually do the homework. Before you ask for help with a problem, you should first have copied it onto your paper, thought through what is being given and what you are asked to do, and done some preliminary work towards a solution. Ideally you will have attempted all assigned problems first and will have a clear idea about what specific questions you have before you sit down with me.